

Keene Amateur Astronomers

Telescope Loan Policy

- 1) Telescopes will be loaned only to current members, with the possible exception if an individual is enrolled in a KAA telescope training program.
- 2) The present loaner telescopes are the Orion 4 ½” Dobsonian mount type.
- 3) The loan period is one month for members and one week for training class participants.
- 4) Two eyepieces per telescope will be included with the telescope. They are: 25mm and 15mm eyepieces.
- 5) No “deposit” is required for borrowing. The borrower should be aware that current replacement cost for an [Orion SkyQuest XT4.5 Classic Dobsonian Telescope](#) is \$230 plus shipping as of January, 2011.
- 6) A sky chart such as the planisphere will be included. [Basic star maps are available from Internet site listed on the club website.]
- 7) The borrower will be responsible for the cost of replacing missing parts, such as telescope hardware, eyepieces, finderscope, focuser, planisphere, literature, and telescope, eyepiece and finder scope covers. The borrower will not purchase any replacement parts; this will be handled by the KAA and billed to borrower.
- 8) The borrower will be responsible for any damage to the telescope and supporting equipment. If damaged items are not repairable by the KAA, the borrower will be billed at current replacement costs. The borrower will not attempt any repairs by themselves or by others not approved by the KAA.
- 9) Upon return, each returned telescope will be star tested for any damage.
- 10) The club officer receiving the returned telescope will use the following check list:
 - a) Orion 4 ½” telescope
 - b) Telescope Instruction Manual
 - c) Eye pieces:- 25mm and 15mm
 - d) Two lids for each eyepiece for a total of four
 - e) Two lids for finder scope
 - f) One cover for telescope
 - g) Planisphere
 - h) Moon Map

Borrower: (Print)

Full Name: _____

Address: _____ City/Town: _____ ST: ____ Zip: _____

Telephone: _____ Email: _____

Date: _____

Borrower Signature

KAA Officer Signature

ADDITIONAL NOTE:

WARNING: *Never look directly at the Sun through your telescope or its finder scope — even for an instant - as permanent eye damage could result. This is one of the few really bad things you can do to yourself twice. Young children should use this telescope only with adult supervision.*

Borrowing Process: A person desiring to borrow a club telescope shall contact the club Secretary (see club website for contact information). The Secretary will determine the availability of a telescope. If one is available, the secretary shall notify the potential borrower of which club officer to contact to pick up the telescope. After completing and submitting the loan form, the borrower will receive the telescope and appropriate materials. Upon returning the telescope and all associated equipment and materials to that club officer, the officer will inspect the telescope etc. for any damages and proceed accordingly.

Adopted: February 5, 2011